



<b>Job Title:</b> After-School Driver	<b>Reports to:</b> Camp & Curriculum Lead
<b>Pay Level:</b> \$12-\$14	<b>Status:</b> Non-exempt

**Schedule:**

Monday – Friday 12:30 -4:00 p.m. on days Pinellas County Schools are in session. Additional hours and duties are available based on qualifications.

**Job Summary:**

Great Explorations After-School Explorations is an afterschool enrichment program. The After-School Driver will be scheduled Monday – Friday on Pinellas County School days. This position involves transporting children from school to Great Explorations Children's Museum and basic maintenance of the organizations 15 passenger vans.

**Responsibilities:**

- Transport children from school to Great Explorations Children's Museum from schools in Pinellas County.
- Ensuring the safety of the students by making sure they are using seatbelts and proper child safety restraints.
- Tracking the attendance of the students entering and departing the vehicle.
- Responsible for fueling up the van and maintaining its cleanliness.
- Must follow common laws and rules of the road. Maintain safe driving distance, speed, and utilize defensive driving skills.
- Communicate with After-School staff regarding absent staff, traffic delays, and other safety information during route.
- Other duties as assigned.

**Qualifications:**

- High school diploma
- DCF 40 Clock Hours Training preferred
- Experience working with elementary-aged children preferred
- Previous passenger van driving experience preferred

**Requirements:**

Per the Pinellas County Licensing Board, prior to employment the applicant must:

- Pass a level 2 background, and drug screening
- Complete a Physician Certified Physical Examination
- Be able to clear a Motor Vehicle Report
- Have a minimum of 5 years driving experience
- Provide proof of current CPR/First Aid Certification